

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, March 2, 2016 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:15pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR CRAIG SANDERSON
VICE MAYOR JOHN RUETER
COUNCILOR AL MONTOYA
COUNCILOR JOHN SCOPPMANN - excused
COUNCILOR BECKY WIRTH

Also present were:

Eric Duthie, Interim Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

5. CONSENT AGENDA

A. Minutes of the Town Council Regular Meeting of February 17, 2016

B. Accounts Payable Billings

Vice Mayor Rueter made a motion to approve the Consent Agenda. Councilor Montoya seconded the motion and it passed on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

Manager Duthie stated that the Sports Complex Work Group met yesterday and had a very productive meeting discussing placement of the sports fields. He thanked Pete Shearer from the School Board for providing copies of the documents where the US Forest Service granted the land to the Grand Canyon School District. Mayor Sanderson stated that they are looking forward getting, what they hope is, a final plan from the engineers.

B. Update from the Planning and Zoning Commission

Manager Duthie stated that there will be a Planning and Zoning Commission on Monday, March 7th, where the Commission will appoint a Chair and review the revised Subdivision Regulations Draft.

C. Update on Affordable Housing

A meeting (conference call) will be held on Friday with the Forest Service to get a status on the access application.

D. Update on Broadband development

The feasibility study report was scheduled to be complete at the end of February but as of today we have not received it. Vice Mayor Rueter has been working on a proposal for Xanterra regarding access for broadband along the railroad. Vice Mayor Rueter stated that this is more of a draft of talking points.

Doug Lentz, GCNP, stated that Commnet had requested permission to look at bringing fiber to the area using telegraph poles. GCNP approved the study.

7. ACTION ITEMS

A. Consideration, discussion, and possible appointment of Mrs. Anavon Harris to the Tusayan Planning and Zoning Commission

Mayor Sanderson stated that Mrs. Harris' application was in the Agenda Packet. He asked Manager Duthie if Mrs. Harris is fully qualified for the Commission. Manager Duthie stated that she was.

Councilor Montoya made a motion to appoint Mrs. Anavon Harris to the Planning and Zoning Commission. Councilor Wirth seconded the motion and it was approved on unanimous vote.

B. Consideration, discussion, and possible approval of Resolution 2016-01, adopting the 2016 Coconino County Multi-Jurisdictional Hazard Mitigation Plan

Manager Duthie stated that the resolution and the Table of Contents of the Plan were in the Agenda Packet. He also noted that the entire document was provided to the Council several weeks ago.

The Plan has been approved by FEMA and the Coconino County Board of Supervisors.

Vice Mayor Rueter made a motion to adopt the 2016 Coconino County Multi-Jurisdictional Hazard Mitigation Plan and approve Resolution 2016-01. Mayor Sanderson read the resolution. Councilor Wirth seconded the motion and it was approved on unanimous vote.

C. Consideration, discussion, and possible approval of Tusayan Town Policy 2016-01, establishing purpose, procedures, and application for Community Funding Requests

Mayor Sanderson thanked Manager Duthie for developing this policy since a need for the policy has been demonstrated by recent requests.

Manager Duthie stated that the intent of the policy is to allow Council to financially support the community but ensure that requesting organizations are stable and financially sound. He highlighted certain requirements in the policy.

The Council discussed the policy.

Councilor Wirth made a motion to approve Tusayan Town Policy 2016-01. Vice Mayor Rueter seconded the motion and it was approved on unanimous vote.

D. Consideration, discussion, and possible approval of joint Town of Tusayan / Grand Canyon School District letter notifying the US Forest Service of planned action at the Sports Complex

Manager Duthie stated that the placement of sports fields at the Complex would require movement of the road which affects current easements. A letter may be drafted to the Forest Service noting the intent to make those changes.

Mayor Sanderson stated that the documents provided by Mr. Shearer granting the land to the School District had provisions for possible changes to the road easements in the Sports Complex. Vice Mayor Rueter clarified that these changes will have no effect on Long Jim Loop and are only required due to adding a track to the plan for the Sports Complex.

The Council directed the Town Manager to draft a joint letter from the Town of Tusayan and the Grand Canyon School District notifying the US Forest Service of the plans for the Sports Complex. The School Board will have the opportunity approve the letter at their meeting next week and the Council may approve at the next meeting on March 16th.

E. Consideration, discussion, and possible approval of Resolution 2016-02, creating the Tusayan Housing Authority and By-Laws

Mayor Sanderson noted that the resolution and By-Laws were in the packet. He read highlights of the resolution.

Manager Duthie noted that the By-Laws are the administrative function of creating the Commission and the authority it and its commissioners have.

Vice Mayor Rueter made a motion to approve Resolution 2016-02 creating the Tusayan Housing Authority and By-Laws. Councilor Montoya seconded the motion and it was approved on unanimous vote.

8. DISCUSSION ITEMS

A. Preliminary FY 2016-17 budget (Justice Court & Law Enforcement)

Manager Duthie stated that the Justice Court does not have any funding changes planned for this upcoming fiscal year. The Town is currently in negotiations with the Coconino County Sheriff's Department for the possible renewal of the

contract expiring June 30, 2016. At a recent meeting with the Sheriff's Department, Sheriff Pribil stated that they will re-evaluate the costs and definitions of calls for service for the next meeting.

The Council discussed options for the contract and of law enforcement, including the possibility of creating its own police force.

B. Update of GCNP signage request

Manager Duthie stated that he and Tim Stine met with Dawn Ryan of GCNP about her signage request at the last meeting. The Town will be handling the encroachment permit requests. He noted that the entrance into the parking lot is not accessible for the shuttle buses so the visitors parking in the lot will have to walk down to the shuttle stop in front of IMAX to catch a bus.

C. Update of United States Forest Service Roadway and Easement application review process and current status

Manager Duthie stated that a conference call will be held on Friday to discuss the status of the request.

9. TOWN MANAGER'S REPORT

Manager Duthie stated the following:

- All of the piping work, potable water, and electrical work at the Sports Complex restroom project is complete and the project is on schedule. John and Clarinda Vail stated that the project has gone well and that the contractor has done a great job.
- Welcome banners are up in Town
- Discussed cooperative efforts with the Chamber and Visitors' Bureau
- A member of the community contacted him about renewing a dog license. He noted that licensing is handled by Coconino County, not the Town.
- Attended the National Park Winter Carnival last week which was well attended
- Attended the walk-through at the Grand Canyon Clinic this morning

10. FUTURE AGENDA ITEMS

3/16/16 – approval of the joint letter to the USFS

11. COUNCIL MEMBERS' REPORTS

Vice Mayor Rueter stated that he attended a NACOG meeting recently and the Town needs to revise a funding request list for NACOG. He will have that in a few weeks.

12. MAYOR'S REPORT

Mayor Sanderson stated that he has already covered everything in earlier discussion.

13. MOTION TO ADJOURN

Councilor Montoya made a motion to adjourn the meeting at 8:19pm. Vice Mayor Rueter seconded the motion and it passed on unanimous vote.



Craig Sanderson, Mayor 03-23-16 Date

ATTEST:



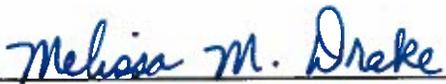
Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on March 2, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 2nd day of March, 2016



Town Clerk